

## Information for Solicitors and Executors

### Solicitors making a Will

Thank you for helping someone to make a Will that includes a gift to Oxfam Australia.

You can find our suggested clause wording [here](#) or for further information, you can download our [guide to Wills and Oxfam](#).

To make sure that your client's gift reaches us, it is important to:

- Use our correct registered name: Oxfam Australia; and
- Include our ABN: 18 055 208 636.

If your client would like their gift to be used for a specific purpose, please contact our bequest team first to make sure that their wishes can be carried out.

We would also like the chance to thank the Will maker in person and invite them to join a community of other wonderful people who support us in this way. Please could you ask them to contact us directly on 1800 088 110 or at [bequest@oxfam.org.au](mailto:bequest@oxfam.org.au).

### Executors administering a Will

Thank you for making sure that someone's gift to Oxfam Australia is properly administered.

We'd be grateful if you could please send the following information to us:

- A covering note that includes your contact details, as well as the full name and last known address of the deceased person;
- A copy of the final Will and any codicils; and
- A statement of estate accounts.

When you're ready to distribute the estate, please post a cheque made payable to Oxfam Australia to:

Bequest Officer  
Oxfam Australia Head Office

**HEAD OFFICE**  
132 Leicester Street, Carlton  
Victoria 3053, Australia  
Tel +61 3 9289 9444 Fax +61 3 9347 1983  
[www.oxfam.org.au](http://www.oxfam.org.au)

132 Leicester Street  
Carlton VIC 3053

Please contact our bequest team on 1800 088 110 or at [bequest@oxfam.org.au](mailto:bequest@oxfam.org.au) if you need any more information.